

## Selectmen's Meeting Minutes

August 23, 1999

A regular meeting of the Board of Selectmen was called to order at 7:05 PM by Chairperson Susan Clay.

### PRESENT

Susan Clay-Chairperson  
Lois Briere-Selectman  
Gordon Carlstrom-Selectman  
Burton Reynolds-Town Administrator

### PUBLIC COMMENT

None

### APPOINTMENTS

#### Police Chief

- 1) Talked about downtown safety issues based on a walk the previous Friday with Gordon and Burton
  - a) want to move ahead with the "no parking" on Rt 13 and High St. with individual letters to each property owner affected
  - b) Mike at Dodge's has agreed to give up the parking space nearest the stop sign to improve visibility. Road Agent and Dave Whipple from DOT will work with Mike on the details
  - c) Ask State DOT about the location of a new crosswalk for Rt 13 by either Old Coach or Clark Hill Rd.
  - d) New Crosswalk design or color and possibly use the new yield to pedestrian signs being pushed by the State
  - e) Place the two major downtown intersections on the State 10 Year Plan for improvement using partial State funds
  - f) Agreed to post 25 MPH signs for Meetinghouse, Old Coach, Clark Hill, Depot, Mill, and Molly Stark.
  - g) Provide as much police presence downtown as possible and ask State Police for occasional help. A particular problem is early morning truckers.
  - h) Chief would like to see the State improve the "S" curve area because that is where we have the most winter accidents.
- 2) Based on a review by the Chief and the Road Agent, signs will be changed at two intersections as follows: at Meetinghouse and Joe English, the current "yield" coming up Meetinghouse will do taken down, a "yield" will be added on Joe English as you approach Meetinghouse, and a "stop" will be placed on Bradford. The "yield" on Lull is to be changed to a "stop" and a "yield" will be added to Greg Mill.

- 3) At 7:50 PM under RSA 91-A:2b. the Board went into non-public session with Susan, Lois, and Gordon all voting in the affirmative. The session ended at 8 PM. Based on a motion by Lois Briere, 2<sup>nd</sup> Gordon Carlstrom, the Board then voted unanimously to promote Matt Daszuta from “probationary” status to regular employment status given his successful completion of the one year “probationary” program. With a motion by Gordon Carlstrom, 2<sup>nd</sup> by Lois Briere, the Board all voted to accept the resignation of part-time officer Matt Estey who has taken a full-time position elsewhere.

#### **Recreation Commission Appointment**

Marcelle Morton applied for the vacant seat on the Recreation Commission. She has been attending their meetings and was involved where she lived previously. Has an interest in promoting non-athletic activities as part of a well rounded program. Motion by Lois Briere, 2<sup>nd</sup> Gordon Carlstrom, all voted in favor of her appointment.

#### **Finance Committee Appointment**

Lou Lanzillotti is an accountant and has served previously on the Trustees of the Trust Funds. The Board found Lou to be very qualified and based on a motion by Gordon Carlstrom, 2<sup>nd</sup> Lois Briere, all voted in favor of appointment.

#### **Ed Lee**

Mr. Lee was before the Board because he is trying to sell his home and the sale is being held up by the Title Company who feels a proper transfer of the easement to the old section of Clark Hill Road from the Town back to the abutters needs to take place. This section of Clark Hill Road was moved away from three homes at Mr. Lee’s expense this past spring. The Board promised to involve Town Counsel and get whatever paperwork was necessary accomplished.

#### **MINUTES**

The minutes of 7/26/99 were approved as written – motion Lois Briere, 2<sup>nd</sup> Gordon Carlstrom, all in favor.

The minutes of 8/9/99 were approved as written – motion Gordon Carlstrom, 2<sup>nd</sup> Lois Briere. Susan did not vote as she was not present for that meeting.

#### **OLD BUSINESS**

- 1) A new tape recorder has been purchased for \$80. It will be shared by Planning, Zoning, and the Selectmen and replaces a unit about 10-12 years old.
- 2) Employee evaluation forms have been given to all the Department Heads with a deadline of the end of September. Reviews of the Department Heads will be done in October by the Board and the Town Administrator. A new section has been added that is job specific as to evaluation criteria.
- 3) Dept. Heads have been given a copy of their budgets and the Finance Committee schedule with instructions to get together with the Town Administrator well in advance of the Finance meeting to prepare the presentation.
- 4) A letter from Town Counsel to Mr. Morrissey was considered with regard to the easement and right of way issues as regards the LCIP land on Mill St.

- 5) Based on a site walk 9/20/99 by Gordon Carlstrom, Burton Reynolds, and Chief McLaughlin of all the driveways on Rt. 13 and High St. that would be affected by the "no parking" ban, it was decided a letter would be sent to those property owners indicating their personal status. For most, no action was required. A public notice is also to be put up indicating implementation will be 11/1/99. Permission was given to post the 25 MPH signs on Mill St., Meetinghouse, Molly Stark, Depot, Clark Hill, and Old Coach. The Road Agent will work with the owner of Dodge's Store and Dave Whipple from DOT to allow for a better sight line by the STOP sign. Getting guidance from DOT on how to improve the visibility of the crosswalks because clear colored painting of them is not DOT approved.

#### **NEW BUSINESS**

- 1) The SB 2 timeframe for 1999-2000 was distributed. In simple terms, converting to Official Ballot Voting from Town Meeting means moving up all the timetables by a good month and a half.
- 2) Town Administrator reviewed revenue estimates to be sent to the DRA for the 9/1/99 deadline. These will be revised again at tax rate setting in October.
- 3) The annual town valuation sheet is also due at the DRA 9/1/99. That is primarily completed by taking info off the Avitar software package we use for assessing.
- 4) Al Romano from the School Board and the Town Administrator attended a DRA meeting covering completion of the above mentioned valuation sheet and issues related to the new State property tax for school funding.
- 5) The Selectmen will go back to weekly Monday evening meetings starting 9/13/99
- 6) The Board set 7 PM Aug. 30 as the date to walk the Peter Herbert land. Mr. Herbert has written to the Town expressing interest in giving the land to the Town.
- 7) Gordon presented issues that surround consideration of Hogan's to be allowed to operate a car repair business out of their home.

#### **PUBLIC COMMENT**

Lou Maynard showed the Board a letter he received from the Fire Wards. Concerned that (a) there were supposedly no minutes before 1994, (b) took from May to Aug. to respond, and (c) they were asking for a \$300 deposit for the minutes from 1994 to now. The Board said they would review the matter.

A motion to adjourn was made by Gordon Carlstrom with a 2<sup>nd</sup> from Lois Briere at 10:45 PM

Burton Reynolds  
Town Administrator